

Higher Certificate in Leadership (HCL500*)

**FACT
SHEET**

Welcome to CIAFS

Higher Certificate in Leadership

This Higher Certificate in Leadership is designed to develop foundational knowledge, theoretical insight, and practical leadership skills for individuals in entry-level leadership and supervisory roles.

The programme fosters critical thinking, ethical leadership, effective communication, and strategic problem-solving relevant to various organisational and community contexts.



Modules

* Prescribed textbooks, must be obtained by students at their own cost prior to the commencement of their studies

Module Codes	Description	Credits	Semester
HCL501	Principles of Leadership	3	1
HCL502	Communication in Leadership Contexts	3	1
HCL503	Fundamentals of Management	3	1
HCL504	Self and Team Leadership	3	1
HCL505	Leading Change and Innovation	3	2
HCL506	Organisational Ethics and Governance	3	2
HCL507	Problem-Solving and Decision-Making Skills	3	2
HCL508	Leadership in a South African Context	3	2
HCL509	Final Integrated Leadership Project	3	2



Assessment

- Formative assessments (e.g., quizzes, case studies, group discussions)
- Summative assessments (e.g., assignments, written tests, applied projects)
- No work-based or practical learning component included

Outcomes

- Graduates of this qualification will be able to:
- Demonstrate an understanding of fundamental leadership principles and contemporary leadership practices.
- Apply leadership and management skills to solve problems in structured and semi-structured environments.
- Communicate clearly and effectively within team and organisational settings.
- Display ethical leadership behaviour and decision-making aligned with professional standards.
- Reflect on personal leadership competencies and implement self-development strategies.

Admission Requirements

- A National Senior Certificate or equivalent at NQF Level 4 with access to higher certificate programmes.
- International applicants must have successfully completed their secondary/high school education with a qualification equivalent to the South African National Senior Certificate (Grade 12) at NQF Level 4. Applicants may be required to provide a Certificate of Equivalence.
- Proof of English language proficiency is required for international applicants whose previous education was not in English. Accepted evidence includes:
 - A minimum IELTS score of 5.5, or
 - A TOEFL iBT score of 60, or
 - An equivalent English proficiency test score approved by the institution.



Mode of Delivery

This certificate is designed to be completed in 1 academic year (2 semesters) full-time. Part-time options may be available.

Progression Opportunities

Graduates may articulate into diploma or advanced certificate programmes in leadership, management, or related fields.

Target Group

- Emerging leaders seeking formal training .
- Individuals aspiring to step into supervisory or junior management roles
- School leavers or working professionals requiring foundational leadership competence
- Youth seeking access to higher education pathways